

The Salem-Mariposa Cemetery Report



Spring 2010

Greetings from the President

It seems like only a few months/ years since we last attended a special function or service at Salem. However in this relatively short period of time many memorable events in the history of the church have taken place. A board of directors had to be established as part of the incorporation process. Then this group was required to complete the final negotiations and purchase of the property from the United Church of Canada. Once this historical undertaking had been fulfilled, the corporation then realized that the work had only begun as the executive was now required to formulate a set of comprehensive and user friendly bylaws. This was an experience unto itself! The job was made significantly easier because there were other groups at McNeil and Pinedale Cemeteries who had gone through a similar process. They were quite willing to share their wealth of knowledge. The bylaws were completed after much deliberation and were officially recognized by the government at the end of 2009. Now that they are in place, we can start to think about some of the more enjoyable work that goes with owning a heritage building.

The ideas that are in the infancy stage involve both maintenance and social pursuits. The most urgent task that must be dealt with is related to the decrepit front steps. At present there is a fact finding mission taking place which is attempting to arrive at a step design which compliments the building and its designation.

There will be a number of committees struck shortly which will deal with signage, web-sites, updating the mailing lists, acquiring e-mails, and future special projects including Decoration Days.

This is an exciting time for Salem. We are assuming that there will be much interest in getting involved in special events and the day to day comings and goings of the church and cemetery.

We invite you to be actively involved. Please let us know if there are concerns or if you have any ideas about uses for the building. If you would like to be on the board, the first elections will take place in 2011 and you are encouraged to put your name forward. Congratulations on being part of this exciting new era at Salem.

Kindest Regards,
Bruce Davey

Important Dates to Remember

Annual Meeting –
Sunday, May 2nd, 2010 at 2:00 p.m.
Oakwood United Church

Memorial Decoration Day Service
Sunday, July 18th, 2010 at 2:30 p.m.
Salem-Mariposa Church
Guest Minister: Denise Boyd
Special Music: Betty Archer

The Board is trying to update the address and name list complete with email addresses. Please be prepared to share your email if you have one at the Decoration Day Service.

Accomplishments

- Financial arrangements were re-established for daily banking, for investments, and for in-trust accounts with perpetual care funds, in order to comply with government regulations for a non-profit corporation. Donna Campbell and David Smeall were appointed as financial signing officers.

- Insurance options were investigated for General Liability and for Directors and Officers coverage. A report will be presented at the Annual Meeting for discussion and decision.
- Annual Cemetery Owner Information Report for 2009 was filed with the Ontario Ministry of Consumer Services, Cemeteries Regulations Unit. Revisions were made to Cemetery By-Laws, Certificate of Interment Rights, and Contract for Purchase of Interment Rights, and these documents were submitted to the Registrar of the *Cemeteries Act (Revised)* for approval. Also local funeral homes and monument dealers were notified. Donna Campbell was appointed as cemetery signing officer and Garry Smith was appointed as cemetery manager. A cemetery committee will be established at the Annual Meeting.
- First edition of the proposed annual report was prepared for the Salem-Mariposa Church & Cemetery membership.

Please note that the Cemetery By-Laws recommend that all lots and plots be marked with corner stones. Arrangements can be made with Garry Smith (705-953-9354).

Board Report

The Board of Salem-Mariposa Church Building and Cemetery consists of the following directors: Bruce Davey (President), Doug Moore (Treasurer), Everett Davey (Secretary), Jim Tremere, and David Smeall. Donna Campbell serves as Acting Treasurer for the corporation. Garry Smith serves as Cemetery Manager.

The functions of the Board are to give direction to the corporation and to handle the financial aspects as well as the cemetery and church matters on an ongoing basis.

Our first official meeting was held on September 26, 2009. We have met 5 times since then to discuss various matters pertaining to the corporation.

At the upcoming Annual Meeting we will be asking for direction from the membership with regards to rotation of the Board of Directors. We want to include others who have a desire to be a part of the cemetery and church operations.

It is the desire of the Board to be transparent to the membership in all of the church and cemetery matters. With this in mind, we would ask all the membership (Holders of Interment Rights in Salem-Mariposa Cemetery) to be sure to attend the Annual Meeting to express their thoughts and opinions to the directors. If you are aware of anyone who should be notified about the board meeting, please let one of us know. I can be reached at 705-740-1127. Also, if you have suggestions and ideas we will be eager to hear from you.

We look forward to seeing you at the Annual Meeting held at the Oakwood United Church on May 2nd, 2010 at 2 p.m.

Everett Davey, Secretary

Financial Statement Summary 2009

The financial statement, prepared by Donna Campbell, was examined and approved by Don and Morag Found. The following is a summary.

Revenues	
Earnings: GICs, Trust Funds	\$1,232.21
Donations	\$1,430.00
Fees: Interments, Monuments	\$ 710.00
Sale of Interment Rights	\$4,025.00
	<u>\$7,397.21</u>

Expenditures	
Groundskeeping	\$1,044.25
Legal/Incorporation	\$ 269.78
Insurance	\$ 540.00
Memorial Decoration Service	\$ 285.00
Interment Costs	\$ 404.50
In Trust Deposits	\$2,500.00
GIC Investment	<u>\$3,000.00</u>
	<u>\$8,043.53</u>

Cash on Hand **\$4,514.51**

GIC Investments **\$25,000.00**

Thank you to everyone for the financial support in 2009. Any mailed donations should be sent to Salem-Mariposa Cemetery, c/o Donna Campbell, 221 Salem Road, R.R.#1 Manilla ON K0M 2J0.

Salem-Mariposa Church Building & Cemetery Annual Meeting May 2, 2010 @ 2:00 pm AGENDA

1. **Welcome & Opening Prayers**
2. **Approval of Minutes** – May 3, 2009 (Deferred)
3. **Additions and Approval of Agenda**
4. **Business Arising (Corporate Update):**
 - 4.1. Summary of Salem-Mariposa Church Building & Cemetery Constitution and By-Law Corporation Board Meeting
 - 4.2. Constitution and By-Laws Available
 - 4.3. Approval of Current State of Directors
5. **New Business:**
 - 5.1. Financial Report
 - 5.2. Insurance
 - 5.3. Grounds Keeping Cemetery Committee
 - 5.4. Rotation of Directors
 - 5.5. Decoration Service Update
 - 5.6. Web Site
 - 5.7. New Signage
 - 5.8. Other